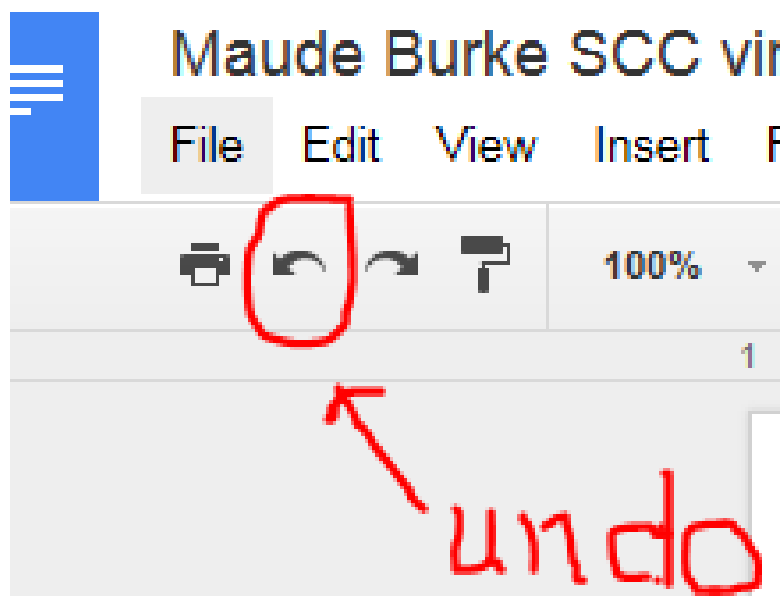


[Maude Burke SCC virtual meeting - March 7-12 2017](#)

Welcome and Thank You for taking part in our virtual SSC meeting -
Information on virtual meeting:

- anyone that has the link to this page has the ability to add / read the meeting items
- you can access this page from your handheld device or desktop device
- your typing is in real time - so if you click anywhere on the document, and start typing, it automatically saves what you put down -
- you can add or erase any material
- whoever is on the page at the same time will see your typing as you type
- as you type, the information is automatically saved, you do not need to do anything else.
- The link to this page will be shared with our school community to try and involve more people in the SCC
- At the end of each post (typing), type in your name so the group knows the statement is not spam - as moderators, the chair and/or principal will remove posts without a name.
- New agenda items are not to be added - if you have an item agenda related, please contact your SCC chairperson or the principal to clarify/discuss or add to a future SCC meeting.
- Robert's Rules of Order will be utilized for voting, etc.
- Note...if you happen to click on something and erase something by accident, just go to the top left and hit the undo arrow:



Agenda:

Attendees (type your name here, even if you do not write..even if you just read - thanks!):

1. R. Steciuk
2. Roberta Skiftun
3. Jill Gendall
4. Tammy Allan
5. Keith Haensel

6. Brandi Moskal
7. Connie Miller
8. Erin Wiseman
9. Candace Kaminski
- 10.
- 11.
- 12.

1) Old Minutes:

[click here](#) to access the minutes from the Dec 1, 2016 meeting....and [here](#) for the Dec. 1 financial statement

Motion to adopt old minutes: Roberta Skiftun
 Secunder: Tammy Allan

2) New Items:

A. *Principal's report:*

a. **Archery** - March 18th - grades 4,5,6 and a contingent of 7-12 students will embark on Edmonton's Expo Centre for our National Archery tournament - This tournament is the Canadian National Tournament - with teams from across Canada! Good luck to all of our students. We will have a pep rally for gr 4-6 at 2:45 on Wednesday March 14th, everyone welcome! **Is the pep rally on Tues. March 14th or Wed. March 15th? Candace**

b. **Provincial Archery** - Maude Burke School is hosting Provincials at the Northern Lights Palace on April 1st!!! We can use volunteers (and you don't need to know anything about archer) - if you can help us out for a part of the day that would be awesome...just email me at steciuk.randy@nesd.ca and let me know what time works for you! This is also a great opportunity to come out and see 80 Melfort youth and a number of archers from across Saskatchewan show their skill! Visit our archery Provincials webpage by [clicking here!](#)

c. **School outings/events:**

- i. Swimming as per our calendar on our webpage
- ii. Pep Rally March 14th 2:45 pm
- iii. HOJA event sponsored by the SCC - March 15th 2 pm
- iv. Literacy night - all grades March 22nd 6:30 to 7:30pm
- v. Ski Trip - our grades 5 and 6 will be going to Wapiti Ski hill on Wed March 9th. **Update - we have just cancelled this event. It costs us nearly \$2500 with fees and bus costs and want to have kids on the hill vs. the chalet. We have re-booked for March 29th ! Let's hope March goes out like a Lamb!**
- vi. Batoche gr. 4 booked is not yet booked, nor is our gr 6 Regina trip.
- vii. Burgers and Fries event - hosted by Gateway Vet, this is an awesome experience for our gr. 3 kids....planting potatoes, meeting farm animals, seeing the cycle of farming and gardening...June 7th....then in the fall, the same students in gr. 4 go to harvest the planted items and have a chance to enjoy some burgers and fries! Great community sponsorship and volunteer work goes into this amazing event!
- viii. Track and field booked June 15

d. **Field Trip Structure** - fyi - school budget - see next page.

Maude Burke Field Trip Structure Plan:

PK	have a budget of their own for field trip support			-
K	will take part in their regular swimming program with the other Melfort K's			-
1	one regular bowling (Bus if necessary)			1
2	one regular bowling (Bus if necessary)	Tisdale Children's Festival (School Bus) (When Festival cancelled can do a glow bowling)		2
3	one regular bowling (Bus if necessary)	one glow bowling (Bus if necessary)		2
4	one regular bowling (Bus if necessary)	Batoche/Ft. Carlton (School bus)		2
5	one glow bowling (Bus if necessary)	Ski Trip – Wapiti		2
6	one regular bowling (Bus if necessary)	Ski Trip- Wapiti	Out of town trip (Saskatoon, Regina, Prince Albert, etc) **Gr. 6 trip at discretion of teacher as to student numbers and availability of tour options with size of group.	one glow bowling as safety patrol thank you. (Bus if necessary)

Each classroom will also take part in **3 swimming sessions per year**

Other:

Christmas Craft Carnival –school's budget

Grade 6 tournaments – are designated only for grade 6 (soccer, volleyball and floorhockey as an athletic opportunity and opportunity for all grade 6 students from each school to get together and meet in an organized form prior to MUCC). These take place in an afternoon as a part of PE/health curriculum.

Cross country – is designated for those 9 years old and older as of the day of the run. This takes place at a noon hour.

Track and Field –Encourage all to participate, but will not make any child have to do an event. We encourage all students to even try each event once (ie. High jump) and then remove themselves. This is an all day event.

e) Report Cards - April 13

(Easter Break - April 14th to 23) - return on the 24th (Blue Kinder day)

i) Student led conferences -April 25th will be a come and go celebration of learning in the classrooms (like we did last year at this time) vs. the sit down student conference (like you did in November of this school year)...making it more flexible, less stressful for students and parents. Parents and students will

join and take part in activities the students are working on or have worked on in class...a time for the parent to do the work of the students, and a time for the students to share their abilities with you! This is intended to be fun and enjoyable!!

Remember...anytime you are concerned about academics or personal and social development of your child - book a meeting, phone, or email your teacher ASAP - as we no longer do this at student conferences...the conferences are to celebrate learning. Teachers with concerns will also make contact with you, but feel free to do this at anytime.

April 26th will be a time for an optional student led conference one on one with the teacher. The teacher may request your attendance, or you can request a time to meet with the teacher as well. If you would like to book a time for this, you can call Kendra at the school and book a time between 4 and 6 pm, Wed. March 26th.

ii) End of April, start of May - **testing** for RAD (Reading) , and EYE - (Kinder development) will be taking place.

iii) **TTFM** - Tell them from me, gr 4,5,6 student feedback is taking place this year, between now and March 17th.

f) Pre - Kinder - Mrs. Gendall will be holding Pre-K at Reynolds school again. We anticipate 198 students k-6 at Burke school, thus need to run our Pre-K program from Reynolds. Mrs Gendall shared this information:

Pre-K is a program aimed at the most vulnerable 3-4 year old children in our school community. The program runs Monday-Friday mornings, and our focus is on building language, creating opportunities for socialization and problem solving, increasing motor skills development, and gaining a deeper understanding of our world. We have a maximum of 16 spots to fill, and currently we are full with a waitlist of four children. As students move away and spots open up throughout the year, students on the waitlist will be accepted. Applications are at the school office, and can be filled out at any time throughout the school year. We begin looking at applications for the following fall at around April. When our intake team meets to discuss potential applicants, we look for specific criteria, such as (but not only) behaviour difficulties, language delays, concerns with development, or difficult family situations. Unfortunately, we receive a large number of applications, and are not able to accept every student who applies. If you have or know of a child who would benefit from the Pre-K program, I encourage you to come to the school office to fill out an application.

Although we are running our Pre-K program from Reynolds School, we will continue to have students from the Maude Burke area together in the same class, to build friendships that will continue once they are in Kindergarten. I maintain close contact with the staff at Burke (specifically, the Kindergarten teacher, outreach worker, and DET) to ensure your child receives the best support in making the transition to Kindergarten at Maude Burke.

g) . **Outreach Update:**

Brandi will update events to date, snack, breakfast, upcoming,

a. After School Programs - We continue to hold monthly (with some exceptions) After School Programs for Gr 4-6 where students participate in an organized activity with other students from all 3 local elementary schools. The goal of this program is to ensure smoother transition to MUCC through increased peer interactions. We recently went curling, are doing a Paint Nite theme this month and will be going bowling in April. In June we will hold our yearly Grade 6 MUCC scavenger hunt!! If you have students in these grades please encourage them to participate in these activities when possible.

b. School Nutrition Budget - We receive money from a variety of sources to support our Breakfast Program and our Universal Snack Program (ex. Division money, Co-Op donations, SaskTel donation, etc.) We rely on all these sources of funding to provide a daily snack to our students. Our SCC has also budgeted some money to be used to help support our nutrition programming if needed (Thanks!). I am predicting that we will need to start using this budgeted money over the next few months as our other funding sources are starting to run low. I would also like to take a moment to THANK our local Prairie North Co-Op for all that they do on a daily basis (food prep, daily delivery) for our school. I can honestly say that we would not be able to provide the quality of snack program that we do without them.

c. Breakfast for Learning money - This year we received a grant from Breakfast for Learning that helps support our Universal Snack Program. A portion of this money was awarded in the form of Loblaw gift cards that needed to be spent at Cindy's Independent Grocer. Unfortunately, Cindy's was not able to work with us like the Co-Op does. We were able though to get this money spent and used it to support our programs the best that we could. Thank you to Breakfast for Learning for this grant.

d. Family Literacy Night - We will be holding a "Super Hero" Family Literacy Night on Wednesday March 22 from 6:30-7:30pm. Students who attend MUST be accompanied by an adult. Families will have the opportunity to engage in literacy related activities - for example, designing your own superhero, illustrating a comic strip, making a superhero mask and decorating (and eating!) a superhero cookie. Everyone is welcome. A note will be sent home with your child soon. Please RSVP if you plan on attending so that we can be prepared. Thank you to Post-Media Raise A Reader and our SCC for supporting this event. I hope to hold a second Family Literacy Night in May.

h) **Volunteers** - Thanks for the work the SCC has done to bring out new volunteer for the various events! A special thanks to all the volunteer support Maude Burke School gets - we appreciate it!!! (Maude Burke Staff)

i) **Enrolment** - our projected enrolment for next year looks like this:

Grade	Projected enrolment
K	26
1	31
2	19
3	34
4	29
5	31
6	24

- We have 9 instructional spaces in our building. This includes the old computer lab that is a little smaller than the regular classrooms and works well for a small sized class with smaller sized students
- The library this year has a $\frac{3}{4}$ split for the morning....we have 20 students and that is max that we can hold in that space - if we have to utilize the space all day, then our library use is hindered
- High numbers are a good thing vs low numbers and not enough to make a school viable - we will have to look at some splits and possibly some team teaching.
- The upcoming budget will be critical in determining some of our future and teacher -student ratios.
- We have no retirements on teaching staff this year.

Question: Curious if it has been decided if Kindergarten will be full days or half days next year? (Keith)

Thanks Keith - we have 19 confirmed students entering Kinder, and with projections based on birth data from this year entering, we are projecting up to 26 entering. If we have under 26 we will run one section, and it would be one day on and one day off. If we have 26 or over, if our budget allows (after March 22nd Prov announcement) we will run two sections...one on one day and one on the next. Half days create a bus situation for us, as we have to bus students at lunch back home...but also, a half day frees up a half day classroom for us. Nonetheless, we are anticipating that we will not have the budget monies nor the bus driver to be able to do an extra noon run, so you can assume a one day on and one day off schedule.

Just a tip for next year, when doing the kinder classes, if you have 2 classes please do a Mon/Wed and Tues/Thursday switching every other Friday. It is way easier for setting up a sitter. (Erin)

March 28th is the Kinder orientation day - Miss B has a great event lined up with a tour, snacks, some activities for the kids to complete, etc...this day will give us a better idea on numbers as well...hope you can join the group for a come and go orientation on that day. Kendra is sending home a package to families already registered regarding this date! Thanks! (Randy)

I am wondering if the 2 current kinder classes will be joining to one class?? Also, who the Grade one teacher is for next year?? (Erin)

-Erin, we will not know class configuration until we know what our staffing allotment. Right now we are anticipating split grades in a number of areas next year such as ½ or ¼ for some areas...but again will not know that until April/May.

-In terms of teaching staff, Miss Lueken will be one grade 1 teacher, and we may have another 1 or ½ and will see if we have staff transfer, Miss Pederson return from maternity, or may be a hiring....this we do not know as of yet.

-Erin, one more item...this year we went one day on, one day off for Kinder...so if you went Friday, no school due to a holiday Monday, you would know you do not go on Tuesday....you had shared another option for kinder -can you share what that was....and we may look at having some input from parents at kinder orientation on preference.

Thanks (Randy)

The idea was a Mon\Wed and Tues\Thurs and switch every other Friday. It is much easier to have a consistent schedule for setting up days at the sitter. (Erin)

3. Old business:

a. A huge thanks from Maude Burke Staff to the MBSCC and all parents in relation to Staff Appreciation week - the luncheon, notes, snacks, flowers, etc shared with staff were highly appreciated - from Maude Burke Staff to all of you - Thank you!

- Also a huge thanks to the Melfort DQ and the SCC for the Dilly Bar treat for our students! Greatly appreciated!

b) **HOJA** - HOJA event is booked for March 15th at 2 pm.

- This is an SCC sponsored event
- Parents are more than welcome
- Discussion on any other specifics - snacks, prizes, other?
- I think there was talk of doing a St.Patricks Day themed snack. We could do some themed draws as well. Would be a fun addition to the event! I could put something together if so wishing. If so, I will need a budget idea. Thinking 3 door prizes for \$10 each?? (Erin)
-
-
-
-

c) Huge thanks for the work done on the cookbook - is anyone interested or thinking we should do another run for mother's day - or do we attach it online as a pdf?

I think a pdf is a great idea. Also, we should calculate what the total profit was on the cookbooks. Then we know what's available for the snack/breakfast programs mentioned above (Roberta) **There is \$3000 budgeted for snack on the budget. I assume that is still the case? Brandi**

Yes we still have \$3000 budgeted to supplement the snack program if needed.
(Tammy) Thanks Tammy!! (Brandi)

d) NESIP grant - huge thanks to the NESD board for the grant to have a projector installed in our gym. We had 5 companies quote us on the project...no one local was able to supply what was needed. A company, Hillman AV, from Regina was chose for quality of projector and price. We are hoping the project is finalized for the March 22nd Literacy night!

e) SCC water bottle filling station - this turned out fantastic and has seen very high use!!! To date, the counter on it states that we have saved 425 water bottles from our landfill station. Tammy may be able to share the exact price of the machine. The plumber charged us \$581. The electrician is being covered by maintenance as there was work done with the cement in the wall and some other electrical needs :)

-This is a fantastic addition- thanks SCC!! (Jill)
I hear nothing but wonderful things about the filling station. Sorry it was such a headache to install but should be a great addition to the school! (Erin)

f) Constitution - [click here](#) - is there any need for changes?

4. **Budget:** Tammy A.

a. Updates:

1. Our SCC Account is sitting at \$ 4,922.89
2. Our Board Designated Funds is at \$2,149.89
3. Our expenses since the last report were for: \$2,923.75 SCC Account and \$322.90 on Board account
4. Please access report details by [clicking here](#) (link has been updated - thanks Tammy for compiling this information! Randy)

b. Questions or comments regarding budget:

1. Are we going to have enough to finish the year after paying for Hoja? Do we need to organize another quick and easy hot dog sale?? (Erin)
2. I think Hoja will come out of our Board Designated Funds account under Parental Engagement so we should be good. We should plan another lunch day though.

5. Next meeting - May 3rd 6:30 to 8 pm and this will be a supper meeting...

- Randy Ariss - City of Melfort NESD board rep may join us to meet everyone.
- Are there any areas of education that you may have an interest in a presentation
 - We did DLR - book levels
 - We have done assessment - students achieve, report card indicators before