

# Playground Committee Meeting – April 15/26

In attendance: Ashley, Maryann, Ashlynn, Kara

## 1. Phase 1 Installation Plan – DIV ONE and **Majority** of DIV TWO

- a. Dates: June 29 & 30/26 (last day of school June 26<sup>th</sup>)
- b. Utility locates: arrange to be done in May (SaskEnergy, SaskPower, SaskTel). Notify Jamie @ Blue Imp once complete
- c. Requirements to include in letter:
  - i. Excavation: 12" deep, DIV ONE 31x42 ft, DIV TWO 70x45 ft – done June 27 or 28
  - ii. 6-8 volunteers: **June 29<sup>th</sup>** 8am – 5pm or later if able – will include helping to clean up tailings, setting levelling blocks, unpacking and assembly of equipment, lunch 12:30-1pm  
**June 30<sup>th</sup>** 8am – 5 pm – assembly and installation of equipment, lunch 12:30-1pm, 3-5pm assist with pouring concrete to set posts and components  
**July 1<sup>st</sup>** 8am – 12 pm – unlikely need but we would like 6-8 volunteers on standby in case project is not complete on June 30<sup>th</sup>
  - iii. Skidsteer with mounted 12" auger bit to drill holes: June 29<sup>th</sup> 8am – 12:30pm. There are approximately 65 piles. Ashley to confirm depth.
  - iv. Clean up tailings: June 29<sup>th</sup> 8am – 12:30pm. Tailings from approximately 65 piles.
  - v. Concrete: needed on June 30<sup>th</sup> 3-5pm **or** July 1<sup>st</sup> 8-11am, depending on timing. There are approximately 65 piles that will require a total of 5.00 cubic meters of 25 MPA concrete.
  - vi. Sand: done at least 24 hours after concrete is poured (July 2 or 3), minimum 12" deep as per CSA Z614:20 Guidelines for Children's playground equipment and surfacing requirements. Approximately 145 cubic yards will be needed.
  - vii. Equipment needed: 4 shovels, 2 wheelbarrows (check tires), 2 rakes, access to power, 15 pairs safety glasses, 5 gallon pail, 10 rags

- d. Ask about tax receipt for services with NESD – Ashley

- e. Potluck style lunch: done by committee and other volunteers in the community
2. Create two letters to seek support for installation/refurbishing requirements and further fundraising for the accessible playground in the fall – Ashley will get these done Friday, April 17<sup>th</sup> and send out to the committee for review
- a. Install requirements (see above)
  - b. Refurbishing requirements – 8 volunteers, tire donations for added play feature? – Ashley to check with NESD to see if this is allowed, paint, wood, oil, basketball nets, sanding supplies, closed-loop hooks, concrete to create basketball pad? – Ashlynn to look into concrete possibility
  - c. Accessible playground – goal to raise \$85,000
3. Phase 2 Installation Plan – Apollo Structure in DIV TWO & Accessible Playground Structures
- a. Date: early September 2026
  - b. Goal is to reduce costs associated with shipping and installing this component by having it installed by the supplier providing the accessible equipment in the fall.
  - c. Apollo Freight (Blue Imp): \$3,144.00 – Ashley to look into alternative shipping options
  - d. Apollo Install costs (Blue Imp): \$7,501.00 – Ashley to confirm that the accessible playground supplier is willing to install the Apollo.
4. Refurbishing Plan
- a. Date: June 29-30/26 during main installation
  - b. Volunteers: 8 volunteers each day
  - c. Sand metal and paint BEFORE sanding and oiling of the wood
  - d. Sand/paint basketball nets, replace s hooks, cut off swing chain protectors
5. Grants – KalTire – applied in March and should know by the end of April 2026. RBC Barrier Buster – applied in March and waiting to hear back. Sandbox Insurance – applied in March and waiting to hear back. Ashley to apply for FCC grant (\$10,000 - \$25,000) – deadline ~May 15/26.

6. Donor Recognition Plaque – interested in post/panel design that would flow well with playground structures. Playground committee will start seeking quotes for the design we discussed. 3 panels – likely one whole panel for the bronze sponsors.
  
7. Fence signs – will discuss further at future meetings. Goal to have completed by end of September for the playground unveiling.
  
8. Sask Parks Grant Report – due 45 days following completion of the project (mid August) – Ashley will be responsible for submission of the report.
  
9. PBR Event – May 22/26
  - a. Maude Burke is 1 of 2 recipients of the proceeds (could be \$10,000-30,000)
  - b. Contact Ripley Ford to find out about volunteering details – Randy?
  
10. Accessible Playground Planning
  - a. 1STOP provided a proposal consisting of 2 swings, an accessible school bus, bongo noise wall, horizontal ladder. We reviewed and noticed the quote was missing the swings. Ashley will contact 1STOP to inquire about this, as well as our wish to remove the bongo wall and add an accessible merry-go-round.
  - b. Send request for proposal to BlueImp. Having them come out in September may be a cost-effective way to have the Apollo structure installed.
  
11. Make your own sundaes reward – Kara to ask Randy about sundae event. Tuesdays and Thursdays are best as this would include the Kindergarten group.

Here's the summary of the meeting on Feb 4/26. Ashley, Kara, and Maryann in attendance. Missing Lori and Megan.

1. Playground Initiative Student Rewards - \$30,000 extra recess & \$40,000 game hour. Two rewards levels have been reached so far!
2. Sponsorship Document: Ashley created a google spreadsheet to share with Megan. Donations separated by tier with columns to easily track who has been recognized, offered a photo, etc.

3. Backyard Outfitters Smoker Package – current bid is \$2200. Keep sharing and advertising current bid!
4. Recognition: Randy has created wonderful thank you letters for each sponsorship tier. They will be individualized and mailed out by the NESD office, along with the tax receipt. Facebook posts have been wonderful and are attracting more attention to our page and initiative – thank you Megan!
5. Grant application update. Application was sent in Feb 5/26. Randy and Ashley worked to get application complete. Ashley created a budget. Wanda, with NESD, wrote a letter to confirm we have the \$50,000 secured. Randy confirmed that funds were still available with Sask Parks & Recreation!! Keep praying and sending positivity for our application.
6. Donation Updates - \$48,000 and climbing! Keep pushing and following up. Even a couple more people you know can make a difference.
7. Compare Quotes from suppliers. Ashley to continue fine tuning quotes through February, with the goal of making a selection by end of February.
  - a. Canadian Rec Solutions - \$190,000 total but HIGH install fees which can be reduced by in-kind labour, equipment operation, etc. We like the equipment with CRS the best so far.
  - b. Park Craft - \$90,000 total cost but missing a lot of elements in our request for proposal document. Ashley emailed with a list of updates to our quote. We now know we will have more than \$100,000 to spend.
  - c. Blue Imp Recreation – did not get my initial request – supposed to be here for Feb 4/26. So far has not come.
  - d. Playquest Recreation - \$199,000 total cost. We found div 2 equipment did not seem age appropriate. We are hoping for something more mature and challenging for the older students.
8. Grant updates.
  - a. Kal Tire Replay Surfacing Grant – deadline to apply Feb 28/26. Randy has taken initiative to apply for this.
  - b. Communities at Play – Sandbox Mutual Insurance – 5 x \$25,000. Application opening in spring. Eligible for schools starting OR in the middle of a playground project.
  - c. RBC Barrier Buster Accessibility Grant – 40 x \$40,000 available for an accessible playground install. Deadline March 15, 2026. Previously couldn't apply as it required budget figures that we didn't have. Ashley will finalize application.
9. Playground Timeline Discussion. We thought that an install in May/June 2026 would be preferred over a summer install. This will make in-kind labour/services easier to secure. Once we have selected a supplier. We will commit to dates for install and start rounding up our crews. We will need around 10-15 bodies for 3 days of work, according to Canadian Rec Supply. By end of February, we hope to have dates confirmed with our chosen supplier. Upgrades to existing structures will be second priority (perhaps summer or fall work bees). Unveiling of the playground could happen when the next school year starts in fall. It would be nice to have the upgrades and installs both complete for the unveiling!

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Here's a recap of the meeting we had last night, Jan 21/26. Ashley, Maryann, Kara and Ashlynn were in attendance. We reviewed our current donations and we are at ~\$20,000 in the first 5 days!! We are encouraging our committee, school staff, and other volunteers to commit to approaching businesses that are left open on the list.

1. Playground Initiative Bulletin – since we are already at \$20,000, we will start the student rewards at \$30,000.
  - a. \$30,000 – extra recess, \$40,000 – game hour, \$50,000 – popcorn & movie, \$60,000 – school dance, \$70,000 – hot dog lunch, \$80,000 – make your own sundae, \$90,000 – create your own reward, \$100,000 – have your name drawn for chance to pie Mr Steciuk, Mr Kiverago, Mrs Martin, Ms D, Mrs Beecher, and Mrs Miller. Mr Wehrkamp will also shave his head.
  - b. Kara, Maryann, Ashley & students will complete at lunch on Friday, Jan 23<sup>rd</sup>.
  - c. Randy to make announcement to students to start checking out the bulletin!
2. Photo plan for Gold/Platinum/Diamond sponsorships – Maryann and Kara to create a large laminated cheque to re-use. Donor name, date, amount, signature to be left blank and filled in with details of each donation.
3. Backyard Outfitters Smoker Package (\$2500 value) will be auctioned off on our Facebook page. Bids will be taken until noon on Feb 13/26. Backyard Outfitters offered to promote and direct people to our page for bidding. Bidding will take place in the comment section.
4. Thank you letters to go out with receipts at sponsorship levels (\$250+). Ashley to create individualized letters and ask Kendra what the process will look like. Excel sheet will be used to keep track of other obligations (tax receipt, donation plaque creation). More info to come.
5. 1STOP Update – This is NOT one of the NESD suppliers and can only be used for projects totalling less than \$75,000. This may be an option depending on our budget. We will know more at the end of February.
6. Parks & Recreation Grant application – Feb 20<sup>th</sup> deadline to apply. Ashley to learn about process for acquiring bank statement for application (How quickly can this be acquired? Authorization required?). Ashley will do as much as possible on the grant application early February.
7. Little Caesar's Fundraiser – We can revisit this fundraiser once the Sask Parks Grant is submitted and our sponsorship campaign is wrapped up. Our focus for raising funds will be through donations/sponsorships and taking care of the donors as outlined in the letter (Designing donation plaque, donation signs for Broadway Ave, thank you letters, photo opportunities, Facebook and school recognition, tax receipts).
8. Taylor's Auction – Megan looked into details. They charge a 10% sales premium, 100% purchase price goes to us. Will review possible date following sponsorship campaign if this is needed.
9. Kal's Replay Program – Megan learned of a Kal Tire program that helps with surfacing of playgrounds. Looking for a committee member willing to apply for our school. Will anyone take this on?

10. Key Script Points when approaching businesses - \$175,000 total cost, match opportunity if received by Feb 20/26, ANY amount is welcomed, follow up in 1 week. If a business says they can't, remind the individual that a small personal donation would be appreciated also.

11. Contribution Updates – Pjays (Valentine's Baking Boxes – 80% proceeds to our playground), TWE (5000), Backyard Outfitters (2500), Ag Society (100), Ripleys (5000??), Nutrien (2500), Darrell Collins (2500), Trevis McConaghy (1000), Modern Flare (250), Kiddie Korner (500), Ashley Toews (1000), Dr. Omolambe (5000)

12. Megan and Ashley to meet at 2 pm on Jan 23<sup>rd</sup> to make Facebook recognition posts. Megan has agreed to take this on and have done weekly going forward.

13. Lori Constant's daughter and little boy (Joey) created a nice incentive to donate. For every \$20 donation, your name will be put in for a chance to win a pair of beaded earrings! See the Facebook post!